



The United Church of Canada L'Église Unie du Canada



First Dawn Eastern Edge Regional Council
320 Elizabeth Avenue, St. John's, NL A1B 1T9
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TO: Treasurers/Directors/Board Chairs of Mission Support Units

FROM: Financial Accountability and Consultation Team

DATE: July 22, 2021

RE: **APPLICATIONS FOR 2022 MISSION SUPPORT FUNDING**

Deadline for 2022 applications is August 31, 2021

It is that time of the year again to begin thinking about your ministry's financial needs with respect to the 2022 Mission Support Grants. It is important to note that the General Council had to make significant cuts in 2021 to the grant allocation to the Regional Councils. As you are aware, Regional Council has had to make some changes to the allocations for the 2021 year, and has made a commitment, where possible, to help ease the strain of those cuts for our ministries in 2022 and to try and keep the grants the same as the 2021 year. It is unknown at this point, what we are able to accomplish for the 2023 year, so you may want to be planning financially for a reduction to your grants for that year.

This is your application package for 2022 Mission Support Grants. You will find a copy of the blank form included. Complete the form and return the completed copy and all of the required accompanying documents to the Regional Council Office before the deadline above.

This application form is provided by General Council, and we ask you to keep to this format as much as possible.

Please note: You will only receive the electronic version of the MSG Revised form and all documents pertaining to these grants. If you require printed copies please advise the office and we will mail you an application package.

Before sending in your 2022 application, please remember:

- 1. Obtain Board/Council approval and signatures for your application before sending.**
- 2. Include your Revenue Canada (CRA) Registered Charity number and proof of charitable status.** These are the business numbers issued by Revenue Canada to be used when issuing tax receipts to individuals and organizations. To obtain this information go to the CRA website at www.cra-arc.gc.ca . Click on Charities Division. Print the page of information which is titled "Canadian Registered Charities – Detail Page". ***This page must be attached to the Mission Support Grant application or the request will be considered incomplete and will not be processed.***

3. **Include all of the following financial information:**
 - 2020 Financial Statements & Annual Reports,
 - 2021 Budget and Current Financial Statement to date, and
 - 2022 Proposed Budget.
4. All Pastoral Charges, and any Community Ministries receiving more than 60% of their funding from the United Church are required to follow as a minimum the “**Minimum Salaries for Ministry Personnel**”. This describes minimum amounts for travel and allowances, etc. (see attached).
5. **We ask that organizations receiving a Mission Support grant provide a story and photo of its ministry.** These stories are used by the General Council Office to interpret your ministry to the wider church.

Please consider carefully your request for 2022 funding and **fully complete** your application. *Incomplete applications could result in delayed decisions.* Please contact the Regional Council Office for more information or assistance.

Application Forms must be approved by your governing body and returned to:
Regional Council Office, 320 Elizabeth Ave, St. John’s, NL A1B 1T9, or
Via email (preferred) to apiercey@united-church.ca
**** No later than August 31st, 2021****

2021 Important Dates to remember:

August 31st– Completed, signed applications for 2021 grants to Regional Council Office

September – Financial Accountability and Consultation Team Makes the decision

October - Notification of decision will be sent to the Ministry units

November – Notification of decision, applications forwarded to General Council

ENCLOSED:

- 2022 Mission Support Application Forms - *Please make all necessary copies.*
- link to Policy & Procedures related to Region Mission Support Grants – see <https://www.united-church.ca/sites/default/files/msg-revised.docx>
- 2021 Salary and Allowances Schedule – see <http://www.united-church.ca/leadership/church-administration/ministers-salary-schedule>

cc Danny Button, Chairperson, Financial Accountability and Consultation Team